

# Whetstone

## Good Neighbour Scheme



## Volunteer Enquiry Pack

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## **Background**

The work to form the Whetstone Good Neighbour Scheme (WGNS) follows a survey undertaken by the Leicestershire and Rutland Rural Communities Council in March 2016. Resulting from the initial interest shown a Steering Committee was formed and a Constitution was agreed and signed by the principal officers in July 2016. The scheme is now in the process of preparing for its launch and plans to go live before the end of 2016.

## **Volunteers**

The scheme is reliant upon the willingness of volunteers to provide their time to be a good neighbour to the residents of Whetstone who may from time to time need a helping hand.

Volunteering can be a rewarding activity as it:

- Benefits the individual volunteer
- Benefits the client of the scheme
- Benefits the wider community as the public culture becomes increasingly socially responsible and caring

There are many different types of tasks for which you can assist with as a WGNS volunteer including taking people to appointments, helping with minor household tasks, dog walking etc.

If you volunteer to drive, you will need to amend your insurance to be a volunteer driver. Most insurance companies do not charge for this. You will also be entitled to a mileage payment for most journeys outside the parish of Whetstone.

Once you become a volunteer you will go on our list of volunteers. When a call is received our phone co-ordinators will contact someone off the list to see if they are able to carry out the work. If you can't or the co-ordinator is unable to contact you they will simply move on to the next person on the list.

If you would like to become a volunteer then please complete the attached form stating the sort of voluntary work you would like to do and when you are normally available. Please also attach a passport sized photograph or email a digital image to [info@whetstonegns.org.uk](mailto:info@whetstonegns.org.uk) so you can be provided with an identity badge.

## **Disclosure and Barring Service (DBS) Checks**

Before we can accept you as an active volunteer meeting with clients you must firstly go through a DBS check. The application for this will be sent to you once we have received your completed Information Form. The DBS check can take some weeks to complete depending on the time of year and load that the checking authority is experiencing. Once you receive your certificate from DBS our Safeguarding Lead will need site of the original certificate to review and record its number and issue date. Should the certificate show any issues then your application to become a volunteer will be reviewed by the management group and discussed with you before a final decision can be taken.

We do hope you will join us and look forward to welcoming you as a volunteer. Should you have any further queries please email [info@whetstonegns.org.uk](mailto:info@whetstonegns.org.uk) or ring the WGNS phone on 07939 685537.

Please return your completed form to our Volunteer Coordinator at the address provided.

# Whetstone Good Neighbour Scheme



## Volunteer Information

**Name:** .....

**Address:** .....

.....

**Telephone Numbers:** .....

**Age:** (please circle)                      Under 20                      21-40                      41-60                      Over 60

**Availability:** (✓ = Normally available; ? = sometimes available; X = never available)

	Mon	Tue	Wed	Thu	Fri	Sat	Sun
am							
pm							
eve							

**Type of voluntary work you are able to do...** (please circle)

Driving:

- Doctor/dentist/hospital/clinic/shops/club etc.?.....      Yes      No
- Could you wait for a return journey?.....      Yes      No
- Could you assist a wheelchair user/lift wheelchair into your car?.....      Yes      No
- Are you prepared to do longer journeys?      Yes      No

Home Services:

- Collect shopping or prescriptions, carryout minor errands?.....      Yes      No
- Help with letters/(non-legal) form filling?.....      Yes      No
- Computer/IT assistance?.....      Yes      No
- Gardening chores in an emergency?.....      Yes      No
- Light domestic chores in an emergency?.....      Yes      No
- Befriending/Companion ship?.....      Yes      No
- Assistance with pets?.....      Yes      No
- Cooking?.....      Yes      No
  
- Administration of the Good Neighbour Scheme?.....      Yes      No
- Holding the mobile phone on a rota basis?.....      Yes      No

Please add any other activities you would be willing to perform: .....

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Please add any other activities you would be unwilling to perform: .....

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N.B. as WGNS volunteer you will never be asked to carry out personal care e.g. washing, dressing and feeding